



Hotel Management ERP Solution



Innboard

Simple. Efficient. Affordable.

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M a k e s L i f e E a s y

Data Grid Limited (DGL) is one of the leading software development companies in Bangladesh. DGL has established itself as a consistent and reliable software company through its commitment and dedication towards quality, innovation and customer satisfaction. Strengthened by a strong team of experienced professionals DGL has a unique approach towards continuous training and development of human resource to adopt with the market demands for national and international venues. Data Grid succeeded within very short time in securing long term relationship with a number leading clients in local and international such Bangladesh, UK, USA, South Sudan etc.



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InnBoard PMS - An Integrated ERP for Hotel Management

In the current competitive environment in hospitality industries through out the world, it is very important to have a very user friendly PMS in place for all hotels, motels, resorts and clubs. The entire systems must be equally user friendly for both, the guests and as well as for hotel associates who are providing different services to the valued guests. Keeping the issue of guest satisfactions in mind, Data Grid Limited has spent a considerable amount of time and resources with proper expertise and came up with a world class PMS, the InnBoard. While the product InnBoard PMS is running in different properties over a couple of countries, the R&D team of Data Grid Limited is constantly updating the existing features of InnBoard and developing new features to it according to the expectations of the guests that are changing very fast under modern technologies. This R&D initiatives of Data Grid Limited geared towards coming up with updated versions of the product. Currently, the InnBoard PMS is revolving around the hospitality industries with the following features and modules.

InnBoard ERP - Integrated Modules

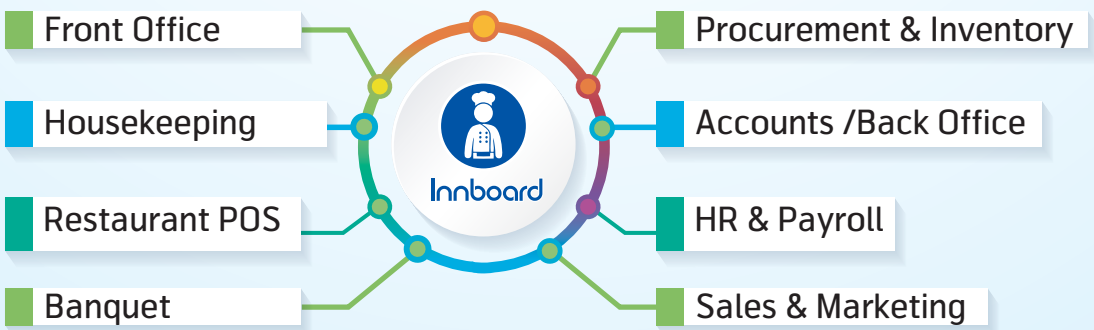
- Core Engine & User Management
- Front Office Management
- Housekeeping Management
- Restaurant POS Management
- Banquet Management
- Procurement & Inventory Management
- Accounts/Back Office Management
- HR & Payroll Management
- Sales & Marketing

Dashboard

This is a display screen to view the real time online current statistical and financial data of the hotel's operations such as Occ%, ARR, RevPar, VIP, # of vacant rooms, # of out of order rooms etc, as per the requirement of the Management for them to make instant or short term decision based on the data and information shows on the screen. Since the data shows as real time online, it changes with every transaction. The statistical data are presented in numbers and as well as with graphical representation.



Innboard Modules



Benefits of InnBoard PMS

- Cloud and Web based Hotel ERP system
- Customized to fit your hotel's operational business needs
- Multi-Property, Multi User and Multi-currency Property Management
- Accessibility or Report generation anytime from any where
- Unlimited Point of Sale terminals
- Travel Agent and Corporate Booking Consoles
- Comprehensive Reporting and Revenue Management
- Delivers fast, accurate and online information on your property
- Complete online integration & Web Booking Engine at web site
- Direct Online Payments/Credit Cards Processing
- Error free calculation, auto totaling and posting.
- Validations available at all checkpoints.
- Fast data entry and reporting, saves up to 50% of your time.
- Efficient manpower utilization to reduce administration costs.
- Enhanced financial planning and operational efficiency.
- Improved transparency and accountability within property.
- Reduced operational costs and personalized guest services.
- Cost center wise Profit and Loss report helps the hotel improve profitability.
- Enhanced Housekeeping and Concierge Management.



Core Engine & User Management

This is an administrative feature to properly control the usage of the entire PMS Systems of a particular property. Tasks/sub modules under this feature are recommended to be carried out by the person in charged of IT, usually called IT Administrator, IT Manager or MIS Manager depending on the size and type of property.

- User Management
- Group/Department Management
- Permission Management
- Database Management
- User Activity Log



Front Office Management

Front Office is really the heart of hotel operations. Front Office is comprised of the following sections of a full serviced star rated hotel. In InnBoard front office management are designed as follows..

Rooms Reservation

- Reservation by Companies
- Reservation by Travel Agents
- Reservation by Guests
- Reservation by Commission Agents
- Group Reservations

Front Desk

PABX

Business Center

Concierge (Bell Desk)

Transport

Airport Counter

Major Features of Front Office

- Room status - available/reserved
- Room availability lookup, summary & stay information grid
- Details for a returning guest automatically filled in the reservation screen
- Guest details: name, address, email address, fax number, phone number, credit card(s), company, member/number, preferences, free format notes
- Credit limits for guests, companies, Agents etc
- History of guest hotel stays including dates, rates paid, total expenditure, sharers, preferences, notes
- Search for a reservation by last name, first name, group name or confirmation number all from a single search
- Override standard room rates/packages with appropriate authority
- Special guest requests including for a specific room, adjoining rooms, same floor rooms
- Late arrival/check in, early check in, late checkout & Extra bed/cot
- Group reservations (multiple rooms under one name/bill).
- Record name & room number of group leader
- Inquiry on guests scheduled to arrive/depart on a specific date
- Sources of business/travel agent codes and information & their benefit calculation
- Collection of deposits for room reservations
- Reservation confirmations by email or fax



Housekeeping Features

The Housekeeping department takes care of the guests, employees, general public and the property as regard to the cleanliness through providing their services over the following areas:

- Floor Management & Room Allocation
- Room & Service Management
- Room Calendar with Room Status
- Mini Bar Posting and Refill, D&D
- Vacant Room - Dirty & Clean
- Turn Down Service & Out of Order Room
- Room Condition Status
- Occupied Rooms with Amenities
- List of Arrival with Amenities
- Special Guest Requests & VIP List
- Room Discrepancies
- Task Assignment
- Task Feedback

F&B Restaurant Management Features

- Waiter & Cashier Management
- Automatic KOT Generation with full Touch Screen Interface
- Bill Void Option
- Payment Method with Invoice Generation
- Tagging Each Item with image & Smart Search Option
- Accessible from Smart Phones, Tabs and other devices
- Table calendar & Reservation
- Membership Management
- Multi-layer menu setup with category and items
- Recipe Management
- Wastage management with record



Banquet Management Features

- Occasion Seating plan setup
- Requisition information entry
- Reference entry option
- Multiple banquet details entry
- Reservation & cancellation
- Confirmation letter with details
- Banquet calendar
- Total bill payment process with invoice

Procurement & Inventory Management Features

- Item Information
- Category Information
- Supplier Information
- Product Requisition & Requisition Approval
- Product Purchase Order & PO Approval
- Product Receive & Receive Approval
- Purchase Return
- Product Issue and Transfer
- Transferred Product Receive
- Item Wastage & Stock Adjustment
- Recipe Management
- Kitchen Inventory Management
- Cost Center Wise Pricing
- Location Wise Product Management

Accounts Management Features

- Chart of Accounts
- Opening Balance
- Journal Voucher Entry
- Receive Voucher Entry
- Payment Voucher Entry
- Contra Vouchers Entry
- Credit Note & Debit Note
- Supplier Bill Payment
- Company Payment
- Member Payment
- Fixed Asset Statement

HR & Payroll Management Features

- Salary, Overtime, Leave & Bonus setup
- TAX, Provident Fund, Loan & Gratuity
- Department & Grade setup
- Employee designation & type setup
- Staff budget & requisition
- Job Circular & Resume Bank
- Interview Evaluation
- Appointment Letter & Relieving Letter
- Employee Information with details
- Documents upload option
- Salary Head & Salary Formula
- Leave & Holiday Type
- Working Plan
- Roster & Time Slab Head Setup
- Employee Leave & Roster Setup
- Employee Increment, Allowance & Deduction
- Employee Manual & Automatic Attendance
- Employee Overtime Calculation
- Loan Sanction & Loan Search
- Appraisal & Appraisal Evaluation
- Employee Training Process
- Employee of the month/ year
- Monthly Salary Process

Sales and Marketing Features

Sales and Marketing Department is responsible to keep all records of Travel Agencies, Commission Agents, Local Companies and their respective productivity. In addition, the Department is also responsible for marketing plan, marketing activities and different loyalty and recognition programs through the following menu items and maintain them.

- Company Information
- Sales Call Information
- Location Information
- City Information
- Industry Information
- Guest Reference



InnBoard ERP – Major Reports

Front Office Management

- Room status & Occupancy
- Promotional Activities
- Room sales revenue
- Discount Vs Actual Sales
- Management Analysis
- In House Guest Ledger
- Daily Audit Report & Sales Transaction
- Check-In and Check-Out with late & Early
- Advance Reservation Forecast

Restaurant POS Management

- Sales Information
- Sales Transaction
- Periodical Sales Statement
- Invoice Wise Sales Summary
- Date Wise Sales Summary
- Bill Void Information

Banquet Management

- Banquet Hall Reservation
- Sales Revenue Report
- Occasion wise Sales Report

Procurement & Inventory

- Date & Item Wise Product Requisition Report
- Date, Item & Supplier Wise Product
- Purchase Report
- Purchase Return Report
- Category & Item Wise Stock Report
- Inventory Item Information
- Item Wastage & Adjustment Information

Accounts/Back Office

- Transaction List
- Member Ledger
- Company Ledger
- Cashbook Statement
- General Ledger
- Cash Flow Statement
- Profit/Loss Statement
- Trail Balance
- Break Down Statement
- Accounts Comparison

HR & Payroll Management

- Staff Budget Report
- CV Bank and shorting Report
- Staff information, Attendance and Rostering
- Disciplinary Action Report
- Leave Management Report
- Employee Appraisal Evolution Report
- Training and Other Activities Report

Sales & Marketing

- Visited Company Information
- Meeting Schedule Report
- Action Plan Report
- Reference Company Report
- Company Wise Sales Policy Report

Housekeeping

- Room Status
- Guest Audit
- Cleanup Status

Free Version : We have a free version available for 15 days

Deployment : Web based (Cloud/Stand-alone)

Operation Platform : All Operating System

Training : Documentation, Live Online and In Person

Support : Online and Live Representatives (24/7)

Our Other Products:



For Details Info & Demo Please Visit: www.innboard.com

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